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Transfer Alliance Program

**TAP SITE REVIEW PROCESS TIMELINE  
ACADEMIC YEAR 2017–18**

*Prepared May 9, 2017*

**Spring Council Meeting – Friday, April 28, 2017**

UCLA notifies Community Colleges of upcoming TAP Site Reviews.

**Summer/Fall 2017 – due Friday, November 17, 2017**

Community College Honors/Scholars Programs prepare and submit Self-Review Report. Please remember to insert section dividers and number the pages on the final report.

**Upload one (1) electronic copy** to UCLA Box folder (link forthcoming) and **send ten (10) copies** to:

Mary Ries, Administrative Coordinator  
UCLA Division of Undergraduate Education  
Transfer Alliance Program  
2340 Murphy Hall  
Los Angeles, CA 90095

**Fall 2017**

Community Colleges are contacted to schedule a one-day Site Visit.

**February – May 2018**

Site Visit by Review Team

**Fall 2018**

Written report and recommendations developed by the Site Visit Review Team, reviewed for factual errors by Honors/Scholars Program Director, and submitted to College President. Response from Community College is requested; response date varies.