**UCLA Transfer Alliance Program (TAP)**

**Please note:** This worksheet is for the college’s internal use only, and it will neither be submitted to nor be collected by UCLA. Additional details about the TAP certification process are available at: <http://tap.ucla.edu>.

**Worksheet for Colleges**

**Admission for Fall 2025**

**Student Name:**

|  |
| --- |
|  |

(Last Name, First Name, Middle Name)

**UCLA Major:**

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| --- |
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**Alternate Major Listed by Student on UC Application:**

|  |
| --- |
|  |

(Alternate major cannot be on the [restricted major list](file:///Users/mnessman/Downloads/restricted%20major%20list))

**Community College:**

|  |
| --- |
|  |

**For Counselor Use Only:**

Total number of transferable semester/quarter units – end of Spring 2025:

|  |
| --- |
|  |

UC transferable GPA – end of Fall 2024:

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| --- |
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By the end of spring term, students must have completed 60 UC transferable semester units (90 quarter units). Minimum major preparation requirements and fulfillment of the UC English composition (2 courses), mathematics (1 course), and additional subject requirements (4 courses) must also be completed by the end of Spring. Summer coursework is allowed only for IGETC (except for the English Composition, Critical Thinking and Quantitative Reasoning areas), additional major preparation, and additional units, but is not included as criteria in the admission decision process. (A free online GPA calculator is available at: <https://www.calculator.net/gpa-calculator.html>)

**List the courses that meet your community colleges, honors/scholars program requirements.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Term | College | Dept./Subject | Course No. | Course Title | Units | Grade |
|  |  |  |  |  |  |  |
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**Please note that ALL of the following are required for TAP certification.**

* The honors/scholars coursework began within the time frame required by the college’s honors/scholars program.
* A minimum of 15 honors/scholars transferable units will be completed within the timeframe required by the college’s honors/scholars program.
* The college honors/scholars program GPA requirement will be met.
* All other requirements for the program will be completed by the end of Spring 2025, e.g., community service/civic engagement activity, attendance at enrichment events, regular contact with honors/scholars counselor, etc.

If there are comments or special circumstances that should be noted regarding this student, please elaborate on the additional page below.

**Acknowledgment of student qualification for certification:**

**(for internal college purposes only)**

TAP director’s initials: Date:

TAP counselor’s initials: Date:

**Comments or Special Circumstances**